

**ORDER OF BUSINESS  
ORGANIZATION MEETING  
BOROUGH COUNCIL  
JANUARY 4, 2018**

**CALL TO ORDER**

**OATH OF OFFICE**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC NOTICE**

This is a public meeting of the Borough Council of the Borough of New Providence, County of Union, and State of New Jersey. Adequate notice of this meeting has been given in accordance with P.L. 1975, Chapter 231 in that an annual notice was made in conformance with Section 13 of the Act.

**MAYOR'S ANNUAL MESSAGE**

**COUNCIL PRESENTATION**

Armand Galluccio – Councilman

**ADMINISTRATIVE APPOINTMENTS BY MAYOR WITH CONCURRENCE OF COUNCIL**

1. Denise Brinkofski as Deputy Borough Clerk.
2. Wendi B. Barry as Equal Employment Opportunity Coordinator.
3. Wendi B. Barry as Affirmative Action Public Agency Compliance Officer.
4. Keith Lynch as Municipal Housing Liaison.
5. Margaret Koontz as Affordable Housing Administrative Agent.
6. James Johnston as Recycling Coordinator.
7. Susan DeLuise as Deputy Emergency Management Coordinator.
8. Keith Lynch as Property Maintenance Officer.
9. Donald P. Bogosian as Municipal Court Judge.
10. John DeMassi as Public Defender.
11. Michael J. Mitzner As Municipal Prosecutor.
12. Joseph Marretta as Alternate Fire Inspector.
13. Keith Lynch as Alternate Electrical Subcode Official.
14. Dan Royland As A Fire Inspector
15. Paul Rizzo, of DiFrancesco, Bateman, Kunzman, Davis & Lehrer P.C., as Borough Attorney.
16. Paul Rizzo, of DiFrancesco, Bateman, Kunzman, Davis & Lehrer P.C., as Substitute Municipal Prosecutor.
17. Martin Allen, of DiFrancesco, Bateman, Kunzman, Davis & Lehrer, as Tax Attorney.
18. Mathew Jessup, of McManimon and Scotland, as Municipal Bond Counsel.

19. Frederick T. Danser, III, of Apruzzese, McDermott, Mastro, and Murphy, P.C., as Labor Attorney.
20. Ferraioli, Wielkotz, Cerullo & Cuva As Municipal Auditors.
21. Susan Gruel, of Gruel & Associates, Inc., as Municipal Planner.
22. Dr. Donna Vickery as Borough Physician.
23. Value Research as Municipal Property Appraisers.
24. Richland Knowles Agency as Risk Managers.
25. First Due Computers and Graphics as Information Technology Support.

**ADMINISTRATIVE RESOLUTIONS PRESENTED BY COUNCIL MEMBERS:**

1. Resolution 2018-026 "Resolution Appointing School Crossing Guards For The Borough Of New Providence for the Year 2018"
2. Resolution 2018-027 "Resolution Setting Interest Rate On Delinquent Taxes At 8% On The First \$1,500, And 18% Over \$1,500, And Establishing A Ten Day Grace Period For The Year 2018"
3. Resolution 2018-028 "Resolution Authorizing The Cancellation Of Tax Overpayments Or Delinquent Amounts Less Than \$10.00 For The Year 2018"
4. Resolution 2018-029 "Resolution Authorizing The Cancellation Of Permit Overpayments For Amounts Less Than \$10.00 For The Year 2018"
5. Resolution 2018-030 "Resolution Granting Authorization To Hold An Annual Tax Sale For The Year 2018"
6. Resolution 2018-031 "Resolution Authorizing Depositories For The Funds Of The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
7. Resolution 2018-032 "Resolution Authorizing Treasurer To Invest Idle Funds"
8. Resolution 2018-033 "Resolution Approving Cash Management Plan And Financial Management Plan For The Borough Of New Providence, County Of Union And State Of New Jersey"
9. Resolution 2018-034 "Resolution Authorizing Signatories To The Bank Accounts Of The Borough Of New Providence For The Purpose Of Authorizing The Withdrawal Of Said Funds"
10. Resolution 2018-035 "Resolution Authorizing Borough Personnel To Sign Payroll Checks And Designating The Officials Authorized To Do So In Their Absence"
11. Resolution 2018-036 "Temporary Budget Resolution"
12. Resolution 2018-037 "Resolution Authorizing Payment Of The Bills Payable Absent Council Authorization"
13. Resolution 2018-038 "Resolution Authorizing Treasurer To Re-Establish Petty Cash Fund for The Borough Of New Providence For The Year 2018"
14. Resolution 2018-039 "Resolution Designating Certain Newspapers As Official Publications For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"

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| 15. | Resolution 2018-040 | "Resolution Fixing The Time Of Meetings Of The Mayor And Council Of The Borough Of New Providence For The Year 2018"   |
| 16. | Resolution 2018-041 | "Resolution Approving Holiday Schedule For New Providence Municipal Offices For The Year 2018"   |
| 17. | Resolution 2018-042 | "Resolution Of The Borough Council Of The Borough Of New Providence, County Of Union, State Of New Jersey Adopting A Personnel Policy For The Borough Of New Providence For The Year 2018" |
| 18. | Resolution 2018-043 | "Resolution Of The Borough Council Of The Borough Of New Providence Adopting Rules And Order Of Business Of The Borough Council For The Year 2018"   |
| 19. | Resolution 2018-044 | "Resolution Of The Borough Council Of The Borough Of New Providence, County Of Union, State Of New Jersey Adopting Standard Operating Procedures For The Borough Of New Providence"        |
| 20. | Resolution 2018-045 | "Resolution Appointing Advisory Committees Of The Borough Council For The Year 2018"   |

#### **APPOINTMENTS BY MAYOR**

1. Class IV member of the Planning Board for a four-year term.
2. Class II member of the Planning Board for a one-year term.
3. 2<sup>nd</sup> alternate member of the Planning Board for a two-year term.
4. Member of the Board of Health for a three-year term.
5. Member of the Board of Health for a three-year term.
6. 2<sup>nd</sup> alternate member of the Board of Health for a two-year term.

#### **APPOINTMENTS BY MAYOR WITH CONCURRENCE OF COUNCIL**

1. Member of the Board of Adjustment for a four-year term.
2. Member of the Board of Adjustment for a four-year term.
3. 2<sup>nd</sup> alternate member to the Board of Adjustment for a two-year term.
4. Member of the Library Board of Trustees for a five year term.
5. Member of the Affordable Housing Board for an unexpired term ending December 31, 2018.
6. Resident Member to the Downtown Improvement Board for the year 2018.
7. Planning Board Member to the Downtown Improvement Board for the year 2018.
8. Governing Body Member of the Downtown Improvement Board for the year 2018.
9. Council member representative to New Providence BPA.
10. Municipal employee liaison to the New Providence BPA.

11. Member of Shared Dispatch Management Board.
12. Members of the Beautification Advisory Committee for the year 2018.
13. Members of the Cable TV - NP TV Production Advisory Committee for the year 2018.
14. Members of the Community Activities Advisory Board for the year 2018.
15. Members of the Community Garden Committee for the year 2018.
16. Members of the Diversity Committee for the year 2018.
17. Members of the Economic Development Committee for the year 2018.
18. Members of the Emergency Management Team for the year 2018.
19. Members of the Insurance Advisory Committee for the year 2018.
20. Members of the Municipal Alliance to Prevent Alcohol and Drug Abuse for the year 2018.
21. Members of the Public Arts Committee for the year 2018
22. Members of the Sustainability Advisory Committee – Green Team for the year 2018.
23. Member to the Union County Transportation Advisory Board for a one year term.
24. Members to the Community Development Block Grant Committee.
25. Members of the Board of Ethics for the year 2018.
26. Members of the Public Safety Committee for the year 2018.

## **CONSENT AGENDA**

(routine items that may be passed by a single roll call vote; any Council member may call for a separate discussion or vote on any item)

1. Resolution 2018-001 “Resolution Appointing Denise Brinkofski As Deputy Borough Clerk Of The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018”
2. Resolution 2018-002 “Resolution Appointing Wendi B. Barry As Equal Employment Opportunity Coordinator For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018”
3. Resolution 2018-003 “Resolution Appointing Wendi B. Barry As Affirmative Action Public Agency Compliance Officer For The Borough Of New Providence, County Of Union State Of New Jersey For The Year 2018”
4. Resolution 2018-004 “Resolution Appointing Keith Lynch As Municipal Housing Liaison For The Borough Of New Providence For The Year 2018”
5. Resolution 2018-005 “Resolution Appointing Margaret Koontz As Administrative Agent For The Administration Of Affordable Units For The Year 2018”

6. Resolution 2018-006 "Resolution Appointing James Johnston As Recycling Coordinator For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
7. Resolution 2018-007 "Resolution Appointing Susan Deluise As Deputy Emergency Management Coordinator For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
- 8.. Resolution 2018-008 "Resolution Appointing Keith Lynch As Property Maintenance Officer Of The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
9. Resolution 2018-009 "Resolution Appointing Donald P. Bogosian As Municipal Judge For The Borough Of New Providence, County Of Union And State Of New Jersey"
10. Resolution 2018-010 "Resolution Appointing John Demassi As Public Defender For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
11. Resolution 2018-011 "Resolution Appointing Michael J. Mitzner As Municipal Prosecutor For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
12. Resolution 2018-012 "Resolution Appointing Joseph Marretta As Alternate Fire Subcode Official For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
13. Resolution 2018-013 "Resolution Appointing Keith Lynch As Alternate Electrical Subcode Official For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
14. Resolution 2018-014 "Resolution Appointing Dan Royland As A Fire Inspector For The Borough Of New Providence"
15. Resolution 2018-015 "Resolution Appointing Paul Rizzo As Borough Attorney For The Borough Of New Providence County Of Union And State Of New Jersey"
16. Resolution 2018-016 "Resolution Appointing Paul Rizzo As Substitute Municipal Prosecutor For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2018"
17. Resolution 2018-017 "Resolution Appointing Martin Allen, Of Difrancesco, Bateman, Kunzman, Davis & Lehrer, As Borough Tax Attorney For The Borough Of New Providence County Of Union And State Of New Jersey For The Year 2018"
18. Resolution 2018-018 "Resolution Appointing Mathew Jessup Of McManimon And Scotland As Borough Bond Counsel For The Borough Of New Providence County Of Union And State Of New Jersey"
19. Resolution 2018-019 "Resolution Appointing Frederick T. Danser, Iii, Of Apruzzese, Mcdermott, Mastro, And Murphy, P.C., As Borough Labor Attorney For The Borough Of New Providence County Of Union And State Of New Jersey"

20. Resolution 2018-020 "Resolution Appointing Ferraioli, Wielkotz, Cerullo & Cuva As Borough Auditor For The Borough Of New Providence County Of Union And State Of New Jersey"
21. Resolution 2018-021 "Resolution Appointing Susan Gruel Of Heyer, Gruel & Associates, Inc. As Borough Planner For The Borough Of New Providence County Of Union And State Of New Jersey For The Year 2018"
22. Resolution 2018-022 "Resolution Appointing Doctor Donna Vickery As Borough Physician Borough Of New Providence County Of Union And State Of New Jersey For The Year 2018"
23. Resolution 2018-023 "Resolution Awarding Contract To Value Research Group, 301 South Livingston Avenue, Suite 104, Livingston, N.J. 07039, For Tax Appraisal Services For The Year 2018"
24. Resolution 2018-024 "Resolution Authorizing Agreement Between The Borough Of New Providence And Richland Knowles Agency For Professional Risk Management Consulting Services"
25. Resolution 2018-025 "Resolution Awarding Contract To First Due Computers And Graphics, For Information Technology And Network Support Services For The Year 2018"
26. Resolution 2018-026 "Resolution Appointing School Crossing Guards For The Borough Of New Providence for the Year 2018"
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69. Members of the Board of Ethics for the year 2018.
70. Members of the Public Safety Committee for the year 2018.

#### **NOMINATION FOR COUNCIL PRESIDENT**

#### **NOMINATIONS FOR COUNCIL MEMBER TO PLANNING BOARD.**

#### **NOMINATIONS FOR COUNCIL MEMBER TO SHARED DISPATCH MANAGEMENT BOARD.**

#### **HEARING OF CITIZENS**

This is an opportunity for any member of the public to be heard about issues that are not separate topics scheduled for public hearings tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to three (3) minutes, and may only speak once on any one topic.

#### **ADJOURNMENT.**